

Growth Board
Terms of Reference (Draft)
November 2017

1.0 Purpose

The Growth Deal was approved by Cabinet on xxxxx. The Deal sets out the agreement between WSCC and CDC to work cooperatively and in partnership to deliver specific growth priorities as follows:

- Chichester City Vision – Complete a transport feasibility study that supports the delivery of the Vision and Local Plan.
- Chichester Southern Gateway – enhance this key gateway to the City and deliver a mixed use development that includes office, retail, residential and leisure uses.
- Northern Gateway – enhance this key gateway to the City and deliver a mixed use development that includes office, retail, residential and leisure uses.
- Gigabit West Sussex Fibre Broadband – ambitious proposals to improve digital connectivity in Chichester

The delivery of the Growth Deal will be overseen by a Growth Board which will:

- Provide strategic leadership and direction
- Ensure the alignment of the investment
- Monitor the progress of the projects and agree any remedial action if required
- Examine new opportunities to progress the projects, ensuring joint governance decisions
- Be apprised of issues and obstacles
- Support the development of project teams to ensure appropriate officer input

The Growth Board will liaise closely with the Chichester City Vision delivery Steering Group with member and officer representation between the two groups.

The Board will also plan the infrastructure needed to support development in Chichester District, identify funding sources, recommend spending priorities and endorse the Infrastructure Business Plan (IBP) on an annual basis

2.0 Membership

The membership of the board will consist of two elected members from WSCC and CDC.

The Leader of the Council and one other member nominated by the Council will represent CDC on the Growth Board.

The WSCC member representative will be nominated by the Leader at WSCC.

The Board will be supported by officers from WSCC and CDC who will progress the projects and report to the Growth Board.

3.0 Accountability

The Board will agree opportunities for aligning and prioritising funding from all available funding streams eg Business Rates Retention Scheme, CIL, section 106 and Local Growth Fund to support the delivery of priorities identified within the Growth Deal.

Any recommended CDC or WSCC funding allocations will be taken through the appropriate CDC/WSCC decision process for approval.

4.0 Review

The Terms of reference will be reviewed on an annual basis in line with the review of the Growth Deal.

5.0 Meetings

The Board will:

- Meet quarterly in CDC or WSCC Offices in Chichester depending on room availability
- A special meeting by agreement of both parties may be held if major in year changes are needed.
- The meetings will be arranged by CDC officers and the Chairman will be nominated by the group at its first meeting in 2018
- The draft agenda will be prepared by CDC officers and circulated by CDC member services
- CDC will provide the secretariat.